

PUBLIC SERVICE LOAN FORGIVENESS

The DFAS HR Benefits Customer Care Center completes the Certification of Employment section of the [Public Service Loan Forgiveness \(PSLF\) form](#), and returns the form to the requester.

DFAS CAN ONLY CERTIFY THE PSLF FORM FOR EMPLOYEES OF THESE AGENCIES:

Defense Acquisition University
Defense Contract Audit Agency
Defense Finance and Accounting Service
Defense Information Systems Agency
Defense Technical Information Center
Department of Defense Inspector General
National Defense University/Defense Security Cooperation Agency
U.S. Army Financial Management Command

ALL OTHER requesters must forward the PSLF form to their current [or former] respective Agency Human Resource Office for certification.

Submitting the PSLF Request for Certification to DFAS

I. Complete Sections 1, 2, and 3 of the PSLF form.

- A. FEIN is 31-1575142.
- B. Borrower's signature on page 1 is not required prior to certification.

DO NOT ELECTRONICALLY SIGN YOUR APPLICATION

Doing so prevents DFAS from including an agency signature
Digital signatures are not accepted by the Department of Education

II. Forward your PSLF form using 1 of the below methods:

- A. AskHR ticket [Category: Careers; Subcategory: Public Service Loan Forgiveness (PSLF)]
- B. Email dfas.indianapolis-in.zh.mbx.ssc-cc@mail.mil (those who are unable to access AskHR and non-DFAS employees of the agencies listed above).
- C. [DoD Safe](#) Drop-off (if you have access);
 - 1. Recipient Name – DFAS HR Benefits Customer Care Center
 - 2. Recipient Email - dfas.indianapolis-in.zh.mbx.ssc-cc@mail.mil

IF YOU SUBMIT THE PSLF FORM VIA DOD SAFE

Do NOT encrypt or password protect the form. Doing so prevents us from retrieving it.

Please allow adequate time for processing – typically a week.

The DFAS HR Benefits office is currently closed to the public. Further, we are not presently accepting forms via fax.

For questions regarding the PSLF program, see [PSLF FAQ's](#). If you need additional guidance, you may review the [Federal Student Aid](#) site or call FedLoan Servicing at 1-855-265-4038.